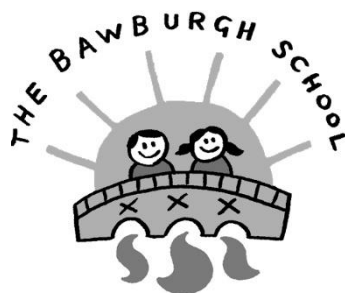


Hockering Lane  
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Chair of Governors: Mr S. Kelly

Tuesday 5<sup>th</sup> January 2021

Dear Parents/Carers,

Following our Prime Minister's announcement 'to stay home, save lives and protect the NHS' at 8pm last night, the plans that we spent yesterday organizing have now had to change. As we are now in new National Lockdown we need to adhere to the guidance that was originally issued in Summer 2020.

In light of this we would ask any of you that have booked Critical worker provision to rethink, do you really need it? We are now all being asked to stay at home and work from home. School for your children needs to be the last resort. We will be working as a skeleton staff with as few members of staff in school as possible. This allows staff to provide blended learning to children at home and in school. We will apply the following criteria (in order) when deciding who can access our Critical worker provision:

1. Vulnerable children
2. Both parents are Critical workers and/or single parent Critical worker
3. One parent Critical worker (NHS, Social Care, Education)
4. Any other Critical worker

We appreciate that this will not please all parents but we have to work in the best interests of our children, staff, wider community and NHS. This ultimately means, we need as few people (children and adults) in school at any one time. Please be mindful if there is any adult at home, working or not, then your child should be at home with you. Your employer should be supporting you to enable you to keep your child(ren) safe. Please support us with this and let the school office know if you would like to change your booking before we have to start ringing parents and cancelling places.

A new booking form for the rest of the half term will be sent out at the beginning of next week.

### The Plan

Our plan from Wednesday 6<sup>th</sup> January is as follows:

- Due to running a skeleton staff **we are not able to provide breakfast club and afterschool club. However, we will run bubbles 9am – 4pm every day.** Refunds will be issued in due course.
- Flamingos will continue to be in their own bubble, in their classroom. Entrance and exit by the outdoor gate next to their outdoor area (as normal)
- Kingfishers will continue to be in their own bubble, in their classroom. Entrance and exit through the playground and in through the middle door (as normal)
- Jackdaws and Hummingbirds will combine and will be in the hall, however, they will be separated in to their classes, one either side of the hall. Entrance and exit through the staff car park and round into the hall.



- All children and staff will be socially distanced from each other, however the same caveat applies, we cannot guarantee that children will remain 2m away from each other at all times but we will try our hardest.
- The school office will be staffed from 8.30am – 1pm each day.
- The same strict cleaning arrangements will be in place.
- School uniform is to be worn. Please bring in a sensible coat and footwear (trainers are allowed) If you've taken wellies home please bring them back.
- Please do not send your child into school with a bag, unless it's a packed lunch bag.
- Your child can bring in a named water bottle.
- If possible children in KS2 can you bring your own set of named headphones.
- School lunches will still be provided, Hot and Cold options, normal charges apply. Menu is on the website. **Tuck will not be available.** Drinks will be available to buy.
- You will be able to collect work and reading books from school, please arrange this with your class teacher.
- **Music and swimming lessons have been cancelled. All after school clubs that had been planned teacher or coach led have been cancelled.**

### Rota System Version 1

|  | Monday                         | Tuesday                        | Wednesday                     | Thursday                      | Friday                    |
|--|--------------------------------|--------------------------------|-------------------------------|-------------------------------|---------------------------|
| Flamingos<br>EYFS Gate –<br>9-4<br>Break –<br>outside area<br>Lunch – 12p  | Mrs Sharpe                     | Mrs Sharpe                     | Mrs Sharpe/Mrs<br>Tuma        | Mrs Tuma                      | Mrs Tuma                  |
| Kingfishers<br>Playground<br>entrance 9-4<br><br>Break –<br>playground –<br>10.30<br><br>Lunch –<br>12.15<br><br>Mrs Lister –<br>Lunch cover | Mrs<br>Holgate/Mrs<br>McGregor | Mrs<br>Holgate/Mrs<br>McGregor | Miss Ellis/Mrs<br>McGregor    | Miss Ellis                    | Miss Ellis                |
| KS2 -<br>Hall entrance<br>9 – 4<br><br>Break - Field<br>10.30<br><br>Miss Lofts-<br>lunch cover<br><br>Lunch 12.30                           | Mrs<br>Wilson/Miss<br>Barratt  | Mrs<br>Wilson/Miss<br>Barratt  | Mr<br>Johnston/Mrs<br>Harnden | Mr<br>Johnston/Mrs<br>Harnden | Mrs<br>Lee/Mrs<br>Holgate |



## **Remote Education**

The children at home will be receiving the same education as the children in school. Please engage with the learning set by the teachers via Tapestry and Class Dojo. If you are struggling let your teacher know and they will do their best to support you. The teachers will post a weekly timetable with all of the links, activities and meeting IDs you need. They will also hold a daily Zoom meeting with the children, to check in, to set the work for the day and answer any questions they have relating to their work. Each class will have additional Zooms throughout the week for direct teaching, we have prioritized writing and phonics as this was the area that suffered the most during the last lockdown.

## **Movement around the school premises**

As before:

- Adults to wear a mask on school premises
- All adults and children to socially distance from each other (please do not congregate at the gates or allow your children to play with other children).
- Arrive as close to 9am to drop off and 4pm to collect in your designated area. If you want to collect your child earlier than 4pm you are welcome to, just let the office know.

Again, we would like to extend our thanks for the support you have and continue to give us. This is an awful time for us all, not helped by 8pm announcements! Our priority as always is the safety of your child(ren), staff and wider community. We understand that some of the decisions we have made will not please everyone but we hope that you can understand why. In the absence of any newly issued guidance we have continued to work with the previously issued guidance from the summer term 2020. It is quite possible that new guidance will follow in the coming days which may or may not mean we need to review the plan. If this happens we will let you know as soon as possible.

If you have any further questions, please contact the school.

With very best wishes



Carla Stedman  
Headteacher

