

Hockering Lane
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Chair of Governors: Mr A. Walker

3rd September 2020

Dear Parents/Carers

I hope you have had an enjoyable summer and have managed to switch off from home learning and the constant chat about education which seems to be always on the news.

Our September opening plans haven't changed from the letter that went home on the 17th July via ParentMail, the letter is on the website for easy reference.

The information below should hopefully answer questions you may have for tomorrow and beyond.

All children will be going to their old classrooms on Friday 4th September

New reception intake will join us on Monday 7th September

All children will go to their new classes on Monday 7th September

Children should be wearing school uniform when they return

Friday 4th September – arrangements for this day only

Bubbles	In	Break	Lunch	Home
Reception/Year 1 Old Flamingos CSh/CHol	8.45 Enter via playground and line up by side gate to EYFS outdoor area	Managed in class using outdoor area	11.45 – 12.45 11.45-12.15 lunch hall 12.15-12.45 Flamingos outdoor area Leave through fire exit	3.15 Side gate EYFS area
Year 2 Old Kingfishers JE/HMc	8.45 Middle door to school via playground	10.15 Field	11.45 – 12.45 11.45-12.15 lunch hall 12.15 – 12.45 – field HMc - MSA	3.15 Middle door playground



Year 3/4 Old Jackdaws CJ/CH	9.00 Through car park and around the back of hall in through welly alley	10.30 Field	12.30 – 1.30 12.30 – 1 Lunch in hall 1.00 -1.30 Field RL - MSA	3.30 Parents to come to welly alley Through car park
Year 5 Old Hummingbirds EM/CB	9.00 Middle door to school via playground	10.45 Field	12.30 – 1.30 12.30 – 1 Lunch in hall 1.00 -1.30 Field CB - MSA	3.30 Middle door playground

Please do not park in the staff car park.

Arrangements from Monday 7th September onwards

Bubbles	In	Break	Lunch	Home
New Reception Flamingos CSh/KT	8.45 EYFS side gate on playground	Managed in class using outdoor area	11.45 – 12.45 11.45-12.15 lunch hall 12.15-12.45 Flamingos outdoor area Leave through fire exit KT– MSA	3.15 Side gate EYFS area
New Kingfishers Year 1/Year 2 JE/HMc	8.45 Middle door playground	10.15 Field	11.45 – 12.45 11.45-12.15 lunch hall 12.15 – 12.45 – field HMc - MSA	3.15 Middle door playground
New Jackdaws Year 3/4 CJ/CH	9.00 Through car park and around the back of hall in through welly alley	10.30 Field	12.30 – 1.30 12.30 – 1 Lunch in hall 1.00 -1.30 Field RL - MSA	3.30 Parents to walk to welly alley through car park
New Hummingbirds Year 5/6 EM/CB	9.00 Middle door playground	10.45 Field	12.30 – 1.30 12.30 – 1 Lunch in hall 1.00 -1.30 Field CB - MSA	3.30 Middle door playground

Staggered times

- If you have two different drop off times in the morning for your children, you are welcome to find a spot on the playground and wait for the next drop off. We ask that you socially distance from other families to help keep us all safe.



- At the end of the day however, if you let the office know in advance, we will be able to arrange for your children to leave at the same time, this will be at the earlier time of 3.15pm.

What to bring

- Named lunch box if needed
- Named water bottle
- Reading book
- Named wellies to leave in school
- Named plimsolls (to leave in school) only if you are a new reception pupil (Flamingo Chick)
- Appropriate coat for the weather
- If needed, a bag of named spare clothes to leave in school for emergencies
- Asthma inhalers and Epi-pens (in date) if not already in school

Please do not bring anything else.

PE

- Teachers will let you know which days your children are doing PE.
- We ask that you send your child to school on these days in their PE kit, as we have been advised not to let children get changed in school. They will be in their PE kit all day.
- PE will be taking place outside.
- A spare pair of shoes will be needed on the days they are doing PE.

Lunches, Snack, Tuck and Drink

- Lunches will be provided by Clive – the menu is on the website and you will be invoiced via ParentMail as normal, £2.30 per meal.
- Children in R, Year 1 and Year 2 receive universal infant free school meals funding and therefore are not charged for meals.
- Tuck will recommence week beginning Monday 7th September and will be available on a Tuesday (crumpets with butter or jam) and Friday (French stick with cheese, ham or both). If your child orders Tuck you will be invoiced 40p via ParentMail as we are no longer allowed to handle cash.
- Children will still be able to order drink cartons at lunch time (water is always available) 40p each. Again you will be invoiced via ParentMail.
- Children can bring snacks for break time, please ensure these are nut free and healthy, no chocolate or crisps. Fruit for Reception, 1 and 2 will be available from Monday 7th September as normal.
- **Please keep your ParentMail account topped up to pay for these.**

Breakfast and Afterschool Club from Monday 7th September

- Breakfast Club will commence at 7.30am.
- You can book for the first two weeks of term on ParentMail



- Please walk through the staff carpark and around the back of the hall and ring the doorbell to the hall.
- Parents will need to escort their child/ren to the door, only children will be allowed in the hall, we ask that parents stay outside.
- £2 Breakfast Club, Reception, Year 1 and Year 2 can be dropped off at **8.30am**. Children in Year 3/4 and 5/6 can be dropped off **8.45am**.
- Breakfast club will end when classes open.
- After school club will run until 6 pm
- Booking is via a form, please email the office.
- To collect your child/ren walk through the car park, round the back of the hall and ring the doorbell.
- Please remember it is vital that you book in advance for these sessions and that you give the office one week notice if you need to cancel otherwise you will be charged.
- Teacher led clubs will not run for the first half term.

Visitors to school

- Wherever possible contact the office via phone or email.
- If you do need to come into the school office, please wear a mask and sanitise your hands on arrival.
- Meetings can be arranged, ideally these will be via Zoom in the first instance but arrangements can be made to meet outside.

Birthday tables

We can run birthday tables including children from the same bubble, however, currently we are not permitted to allow parents into school. If you have already booked and want to cancel due to these restrictions please contact the school office.

Hygiene

- Children will be asked to clean their hands and sanitise regularly throughout the day, please talk to your child/ren and encourage them to do this.
- We have more than enough sanitiser in school, please do not send your child to school with their own hand sanitiser.
- We will be encouraging children to sneeze and cough into the crook of their arms and teaching them about Catch it, Bin it, Kill it. Each bubble area will have their own lidded tissue bin to dispose of dirty tissues.
- Masks – adults in school may be wearing masks, please talk to your child about this.
- We do not expect children to wear masks in school.

Supporting the test and trace system

The national test and trace system is a fundamental supporting mechanism to keep us all safe during this time. Getting tested when you have symptoms and letting the tracing team know



who you have been in contact with if you do test positive means that we can all take the right actions to stop the spread of the virus.

If anyone in your household develops any of the most common symptoms of COVID-19 (a new continuous cough, a high temperature and/or a loss of, or change in, normal sense of taste or smell), everyone in the household must stay at home and not leave the house for 14 days. You should arrange for the person with symptoms to get tested. Tests are **FREE** - you can get a test by calling 119 or via the online webpage: www.NHS.uk/coronavirus.

If your child develops symptoms please let the office know as soon as possible so that we can take the right actions to keep everyone safe.

You can find out more about tests for children and young people at:

<https://www.justonenorfolk.nhs.uk/test-trace/tests-for-children-young-people>

You can find out more about what you need to do if anyone in your household has symptoms here: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

Action we will take if someone from the school has a positive test

If someone tests positive from the school then we will work with the local Health Protection Team from Public Health. We will advise you in the event that someone has tested positive where it means that your child needs to isolate for 14 days. If your child is not part of the same main or extended bubble then it is unlikely that they need to isolate.

Feelings about returning to school

We are very aware that children will have mixed feelings about returning to school, some will be excited others very anxious. We will be spending time talking to the children and helping them to feel at ease, please encourage your child/ren to talk to us so we are able to help.

Just One Norfolk have produced information and videos to share with your child/ren about returning to school: <https://www.justonenorfolk.nhs.uk/return-to-school>.

Lastly, we are really looking forward to seeing you all tomorrow.

Best wishes



Carla Stedman
Headteacher
The Bawburgh School

